



Hometown Holiday Marketplace

2018 Vendor Application

DEADLINE: November 30, 2018 or whenever spaces run out

Name: _____ Business Name (If applicable): _____

Mailing Address: _____

Phone: _____ EMAIL: _____

Description of your CRAFT: _____

Space that you need: (circle one) **1. \$20** **2. \$40** **3. \$45** **4. \$45**

This year, we are asking you to **identify what “type” of space you need** (or the one that closest resembles what you need) from the choices below. This will allow us to plan better as each location is set up differently. **They are also priced differently.** If you have racks or display boards, please choose option “3” or “4”. We ask that you please **limit** reserved spaces to **ONE** per crafter. Electrical outlets are limited, so if you need electricity, make sure to mark this on your form and bring your own extension cord. All crafters must *furnish their own tables and chairs!*

\$20 “9ft. Length” Space for 8 ft. table/chairs <div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; text-align: center; line-height: 30px;">1</div>	\$40 “18ft. Length” Space for 2 - 8 ft. table/chairs <div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; text-align: center; line-height: 30px;">2</div>	* \$45 “9ft. X 9ft.” Space for 2 - 8 ft table/chairs or table/display Not against a wall. Space in the MIDDLE of a row. <div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; text-align: center; line-height: 30px;">3</div>	** \$45 “9ft. X 9ft.” Space for 2 - 8 ft table/chairs or table/display Not against a wall. Space at the END of a row. <div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; text-align: center; line-height: 30px;">4</div>
* Space for 2 tables/chairs configured in an “L” or with a walkway between the tables OR 1 table and display or rack. Space in the MIDDLE of a row. ** Same as space 3 but on the END of a row, putting a walkway on 3 sides. (limited)			

You will be notified of YOUR location at check-in.

DID YOU SET UP HERE LAST YEAR? _____ DO YOU NEED TO SET UP ON FRIDAY?: _____

ANY SPECIAL REQUESTS (electrical outlet, racks or displays, location, etc.) _____

You may need to provide your own space heater for some of the buildings.

We will try to let you know ahead of time if this is the case for your location.

*In an effort to get customers to visit **all** the stores, we hold a raffle (baskets of items, wreaths, etc.) and would like to include items from the vendors. We sell raffle tickets for these items and will also give a free ticket for each \$25 a customer spends at vendors. We will give you more info about this at “check in”.*

We are asking each vendor to donate an item to this year’s raffle.

You can drop the item off at the Chamber office or give it to us when checking in at the event.

Please let us know what you are able to donate:

Thank you for helping make this a great event for everyone!

If you would like a receipt, please mail a SASE along with this registration form and payment to:

Richwood Area Chamber of Commerce
 38 Edgewood Ave., Richwood, WV 26261
 304-846-6790

VENDOR TAKE OUT MENU:

In order to help make things a little easier on our vendors, we have partnered with some restaurants in our area to deliver breakfast and lunch.

Return this form and \$ for your "Take Out" orders along with your vendor fee & application and we will deliver them to you.

Breakfast will be delivered around 9:15 - 9:45 am. Lunch will be delivered around 1 pm.

BREAKFAST:

Meal Option	# of meals
Biscuits & Gravy with a Drink - \$ 7.00	

LUNCH:

Meal Option	# of meals
Soup of the Day, Sandwich, Drink (Specify drink:) - \$7.00	
Chicken Alfredo, Breadsticks, Drink (Specify drink:) - \$7.00	
Baked Spaghetti, Breadsticks, Drink (Specify drink:) - \$7.00	
Cheeseburger (Specify toppings), Fries, Drink (Specify drink:) - \$6.50	
2-Hot Dogs (Grilled or Regular - circle one), Fries, Drink (Specify drink:) - \$6.00	
Pulled Pork BBQ (With / Without Slaw - circle one), Fries, Drink (Specify drink:) - \$6.00	

Oakford Diner

Offers bottled soda - most Coke and Pepsi products available, Sweet and Unsweet Tea, Coffee, Hot Chocolate

They offer a full Breakfast menu for takeout or eat in starting at 6:30 am.
Full Lunch and Dinner Menu for takeout or eat in until 8pm.

Call 304-846-0226 to place your own order from their FULL MENU. If you place your own order, the "pay ahead and deliver" option will not be available. Stop in at 46 Oakford Ave. to dine in.

CB's Hole in the Wall

Pepsi products, Sweet and Unsweet Tea, Variety of Hot Teas, Coffee

They offer a full Lunch and Dinner Menu for takeout or eat in from 11 am until 9 pm.

Call 304-846- 0141 to place your own order from their FULL MENU. If you place your own order, the "pay ahead and deliver" option will not be available. Stop in at 1 Park Place (end of Main St.)

Moose Lodge

They will be serving breakfast until 11 am for anyone wishing to stop in and eat or order to take out.

Fenwick Diner * 2709 Richwood Rd., Fenwick * (304) 846-2939

Open til 6pm

Whistle Punk Grill & Taphouse * 35 East Main St., Richwood * 304-846-2020

Open til 10pm